

Staveley with Ings Parish Council

Minutes of the Annual Parish Council meeting held on 8th May 2019 At the Ayland Pavilion, Staveley – 7.00 p.m.

Present: Cllrs M. Kidd, A. Capstick, A. Wilkinson, A. Salisbury, Y. Cannon, P.Harrison
G.Wilkinson. SLDC Cllrs ,P. Bell A. Hutton, H. Hodgson
P. Riley, K. Jones + Mrs J Lee (Clerk).
Members of the public present: 0

36/19 Apologies: C. Johnson, I.Stewart

37/19 Election of Chairman for council year 2019/20

It was **resolved** unanimously that Cllr M. Kidd be elected Chairman for the council year 2019/20
Councillors expressed their appreciation on the excellent work carried out by the Chairman over
the last 12 months.

38/19 Chairman's Declaration of Acceptance of Office

Upon election, the Chairman signed a Declaration of Acceptance of Office.

39/19 Appointment of Vice Chairman for council year 2019/20

It was **resolved** unanimously that Cllr A. Salisbury be appointed Vice Chairman for the council year
2019/20

40/19 Declarations of interest; Cllr Y. Cannon declared an interest in Planning application ref
7/2019/5256 (carries out work)

41/19 Minutes: it was **resolved** that the Chairman be authorised to sign the minutes of the meeting of the
Council held on 3rd April 2019 as a true record.

42/19 Appointments of members to committees and working groups

- a) **Parish Plan Working Group:** Councillors, A. Salisbury, C.Johnson, M. Kidd, K. Jones,
A. Wilkinson, P. Riley & Y. Cannon were appointed.
- b) **Allotments Working Group:** Councillors A. Salisbury, C. Johnson & P. Harrison were appointed.

43/19 Appointment of representatives

- a) **CALC South Lakeland District Committee:** it was **resolved** that the representative would
remain as Cllr G.Wilkinson.
- b) **Upper Kent LAP:** this has currently been disbanded, awaiting further info from SLDC
- c) **Lakes Line Rail User Group and Lakes Line Community Rail Partnership:** it was **resolved**
that the representative for the LLRUG would be John and Sheila Mitchell and for the LLCRP
would be Cllr A.Capstick.
- d) **LDNP Partnership Parish Forum:** it was **resolved** that Cllrs M.Kidd and P. Riley would
support LDNP Parish Forums whenever possible.
- e) **Flood Steering Group:** it was **resolved** that Cllrs P. Harrison, Paul Riley and Arthur Capstick
would remain as representatives.

44/19 Public Participation

- .Environment Agency appear to be carrying out work placing permanent rods in the river by
the bridge. This was queried.
- An incidence of fly tipping on the Bowston road was reported near Dorothy Farrer wood
. **ACTION** – report to SLDC and PCSO

- Concern was expressed re the new business at Plantation Bridge. There appeared to be any excess of lighting. This should be queries with the Planning department

45/19 Planning Applications

a) New Planning Applications:

- 7/2019/5204:** Land adjoining Ashes Lane, Ratherheath. Agricultural storage barn **Supported**
- 7/2019/5223:** Lakeland Farm Visitor Centre, Grassgarth Lane. 3 hanging signs and 1 fixed to wall. **Not supported**
- 7/2019/5211:** Hagg End Barn, Hagg End Farm. Porch extension to create larger kitchen and entrance vestibule, demolition of garage storage and water plant building and replacement with home study rooms and garage, new windows and internal alterations. **Supported**
- 7/2019/5256:** Staveley Park Farm, Staveley. Internal alterations including reconfiguration of modern staircase to second floor, small ensuite at second floor, alterations to bathroom and bedroom at 1st floor. **Supported**
- 7/2019/5271:** Meadow View, Crook Rd. Insulation and larch cladding to external gable and side wall **Supported**

To note Planning Applications determined since last meeting

- b) 7/2018/5821:** Meadowbank Farm, Grassgarth Lane, Ings. Demolition of existing farm building, extension of remaining farm building and change of use to farm visitor/education centre, farm shop and cafe (Re-submission of 7/2017/5821). **Approved with condition**
- 7/2018/5714:** Agricultural field between Bracken fold & Heathcote Plantation. Poly-tunnel for horticulture. **Approved with conditions**
- 7/2018/5761:** 31 Main Street, Staveley. Demolish and build rear extension to existing house **withdrawn**.
- 7/2018/5684:** Lakeland Great Outdoors, Plantation Bridge. Change of use from retail outlet to retail. takeaway food outlet **withdrawn**
- 7/2018/5753:** High House Barn, Windermere. Variation of condition 2 (7/2016/5178) Erection of summer house. **Approved with conditions**
- c) To note Planning Applications still outstanding**
- 7/2018/5654:** 33 Main Street, Staveley. Renovation. Extension & improvement.
- 7/2019/5044:** 31/33 Main Street, Staveley. Extension to rear of the semi-detached properties.
- 7/2019/5010:** Abbey Garth, The Green, Staveley. Erection of a two-storey detached dwelling in the grounds of Abbey Garth
- 7/2019/5011:** Abbey Garth, The Green, Staveley. Extension and sub division to form 1, 2 bedroom house and 1, 3 bed roomed houses
- 7/2019/5179:** Kentmere Ltd. Replacement of 9 wooden windows with like for like. Replace existing UPVC with wooden windows

46/19 Letting of the Poor Field: Initially 2 bids were received but 1 was later withdrawn leaving Mr Martin Black's bid of £70.00. This was accepted.

A search of the archives confirmed that the Poor Field is owned by the township of Hugill. Agreement was made to register the land with the Land Registry and also to ask planners to evaluate the land for residential use.

47/19 Parking signs outside Staveley Pharmacy: SLDC confirmed that if required they would be willing to put signs in Alex Row car park limiting parking duration. An advisory sign outside the Pharmacy was suggested asking for consideration and limiting parking time to 20 minutes.

The Pharmacy owner has offered to pay for a sign, this was agreed for a proof to be made and approved at the next meeting.

48/19 Barley Bridge Viewing area – progress report No progress has been made with CCC and it was agreed to write a letter of complaint to Stan Collins, seeking a formal meeting with Highways to ask why no progress has been made. Kentmere Ltd has written to Highways asking why no action is taking place.

49/19 Jacks Corner – progression report Tree quotes have been obtained for the work needed. There is currently enough budget to carry work out as far as phase 2. A tree order will need to be applied for before work can commence. For future work and projects, it was suggested that a formal notice should be placed on the notice board and website asking for interested parties to tender a quote.

50/19 Correspondence a list of correspondence received had been circulated.

Lakeland Trails sent a letter expressing their gratitude for support

51/19 Finance:

Earmarked reserves Agreement was made to create a Project Contingency Reserve of £5,000 utilising the underspend from 2018/19.

Internal Audit: To be carried out in May by Mr Jack Jones

a) **Risk Assessment:** Council considered the financial risks it is exposed to and confirmed the adequacy of the risk mitigation actions.

b) **Receipts:**

• Allotment and shed rents to date	£ 994.30
• SLDC precept & Parish grant	£ 15,295.05
• Environment Agency Pioneer project grant	£ 5,000.00
• HMRC VAT Refund	£ 864.58

c) **Payments:** Council approved the following payments

• Zurich – annual insurance	£1,161.52
• CALC – annual subscription	£ 281.55
• J.M. Lee Clerk salary & expenses	£ 601.44
• Deborah Michel – expenses re Pioneer project	£ 101.43
• Watermill Inn re Pioneer project	£ 120.00
• Wilfs re Pioneer project	£ 370.50
• Ecler re Pioneer project	£ 195.00
• Staveley WI refreshments re Pioneer project	£ 90.00
• Lakes Line user group subscription	£ 13.00
• Carrbank Garden Centre – allotment shed	£ 686.00
• Rachel Chiles Productions re Pioneer project	£ 180.00
• Agreement was made to renew subscription to Survey Monkey	
• A request to consider installing a notice board in Nether Staveley next to the Doctors surgery was agreed. Prices to be obtained for a new board.	

52/19 Meeting dates: meeting dates for **2019/20** will be:

2019	2020
Monday 3 June	Wednesday 8 January (Ings)
Monday 1 July	Monday 3 February
Wednesday 4 September (Ings)	Monday 3 March
Monday 7 October	Wednesday 1 April (Ings)
Monday 4 November	Monday 11 May (Annual Meetings)

53/19 Date of next meeting: Date of next meeting – Monday 3rd June 2019 at 7.15 p.m. Ayland Pavilion, Staveley

Signed (Chairman)

Date:

DRAFT