

Staveley with Ings Parish Council

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To Members of Staveley with Ings Parish Council

29th April 2019

You are summoned to the Annual General Meeting of the Parish Council to be held at **7.00 pm** on **Wednesday 8th May 2019** at the Ayland Pavilion, Staveley. **Please note earlier start time.**

Agenda

1. **Election of a Chairman for council year 2019/20**
2. **Chairman's Declaration of Acceptance of Office**
3. **Election of a Vice Chairman for council year 2019/20**
4. **Apologies:** To receive apologies and to note the reasons for absence
5. **Declarations of Interest:** To declare any personal or prejudicial interests in items on the agenda
6. **Minutes:** To consider and approve the minutes of the last meeting of the Council held on 3rd April 2019
7. **Appointments of members to committees and working groups**
 - a) Parish Plan Working Group: to review terms of reference and appoint representatives
 - b) Allotments Working Group: to review terms of reference and appoint representatives
8. **Appointment of representatives:**
 - a) CALC South Lakeland District Association Committee
 - b) Upper Kent LAP
 - c) Lakes Line user group and Lakes Line CRP
 - d) LDNP Partnership Forum
 - e) Flood Steering Group
9. **Public Participation:** Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration.
10. **Planning Applications**
 - a) **New Planning Applications**
 - 7/2019/5204:** Land adjoining Ashes Lane, Ratherheath. Agricultural storage barn
 - 7/2019/5223:** Lakeland Farm Visitor Centre, Grassgarth Lane. 3 hanging signs and 1 fixed to wall.
 - 7/2019/5211:** Hagg End Barn, Hagg End Farm. Porch extension to create larger kitchen and entrance vestibule, demolition of garage storage and water plant building and replacement with home study rooms and garage, new windows and internal alterations.
 - 7/2019/5256:** Staveley Park Farm, Staveley. Internal alterations including reconfiguration of modern staircase to second floor, small ensuite at second floor, alterations to bathroom and bedroom at 1st floor.
 - 7/2019/5271:** Meadow View, Crook Rd. Insulation and larch cladding to external gable and side wall
 - b) **To note Planning Applications determined since last meeting**
 - office, extension to provide 4th bedroom. **Full approval**
 - 7/2018/5821:** Meadowbank Farm, Grassgarth Lane, Ings. Demolition of existing farm building, extension of remaining farm building and change of use to farm visitor/education centre, farm shop and cafe (Re-submission of 7/2017/5821). **Approved with conditions**

7/2018/5714: Agricultural field between Bracken fold & Heathcote Plantation. Poly-tunnel for horticulture. **Approved with conditions**

7/2018/5761: 31 Main Street, Staveley. Demolish and build rear extension to existing house **withdrawn**.

7/2018/5684:Lakeland Great Outdoors, Plantation Bridge. Change of use from retail outlet to retail . takeaway food outlet **withdrawn**

7/2018/5753:High House Barn, Windermere. Variation of condition 2 (7/2016/5178) Erection of summer house. **Approved with conditions**

c) To note Planning Applications still outstanding

7/2018/5654: 33 Main Street,Staveley. Renovation. Extension & improvement.

7/2019/5044: 31/33 Main Street, Staveley. Extension to rear of the semi detached properties.

7/2019/5010: Abbey Garth, The Green, Staveley. Erection of a two-storey detached dwelling in the grounds of Abbey Garth

7/2019/5011: Abbey Garth, The Green, Staveley. Extension and sub division to form 1, 2 bedroom house and 1, 3 bed roomed house

7/2019/5179: Kentmere Ltd. Replacement of 9 wooden windows with like for like. Replace existing UPVC with wooden windows

11. Letting of the Poor Field: Decision regarding tenders received for the grazing license for **2019/20**

12. Parking signs outside Staveley Pharmacy. For discussion

13. Barley Bridge Viewing area – progress report

14. Jacks Corner – progression report

15. Correspondence: List of correspondence received has been circulated

16. Finance

Allocation to earmarked reserves of 2018/19 excess of income over expenditure (£5,102)

a) Internal Audit: will be carried out by Mr Jack Jones in May

b) Risk Assessment: Council is asked to consider the financial risks it is exposed to and to confirm the adequacy of the risk mitigation actions.

• **Income**

• Allotments rent received (to date)	£ 994.30
• SLDC Annual precept & Parish grant	£15,295.05
• HMRC – VAT refund re 2018/19 payments	£ 864.58
• Environment Agency Pioneer project grant	£ 5,000.00

• **Payments**

Zurich – annual insurance	£ 1,161.52
CALC – annual subscription	£ 281.55
J.M. Lee Clerk salary & expenses (March & April)	£ 601.44
Deborah Michel – expenses re Pioneer project	£ 101.43
Watermill Inn re Pioneer project	£ 120.00
Wilfs re Pioneer project	£ 370.50
Eclerc re Pioneer project	£ 195.00
Staveley WI refreshments re Pioneer project	£ 90.00

Lakes Line user group subscription	£ 13.00
Carrbank Garden Centre – allotment shed	£ 686.00
Rachel Chiles Productions re Pioneer project	£ 180.00

17. Meeting dates: meeting dates for **2019/20** will be:

2019	2020
Monday 3 June	Wednesday 8 January (Ings)
Monday 1 July	Monday 3 February
Wednesday 4 September (Ings)	Monday 3 March
Monday 7 October	Wednesday 1 April (Ings)
Monday 4 November	Monday 11 May (Annual Meetings)

All meetings will begin at 7.15pm. Planning applications to be available for inspection from 7pm.

Signed
June Lee

Clerk to the Council