

Staveley with Ings Parish Council

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To Members of Staveley with Ings Parish Council

8th December 2020

You are summoned to an extra ordinary meeting of the Parish Council to commence at **7.15 pm** on **Thursday 17th December 2020 to be held via video conference.**

We don't know how long the virus restrictions will last however we are committed to continuing Parish Council business as much as possible.

We will, once again, be conducting the meeting online. Members of the public are welcome to join in during the public participation item on the agenda. We are using a video conference system called zoom. You can download the free software or app from <https://zoom.us/>

The meeting starts at 7.15pm and the login details are:

Meeting ID: **886 964 52827**

Password : **683733**

It is recommended if you are not familiar with the system to download it in advance and practice a little.

Agenda

- 1. Special Resolution:** To authorise the Parish Clerk to sign on behalf of the Parish Council for the purchase of Silver Street allotments in the role of Responsible Finance Officer.
- 2. Open meeting with Castles & Coast Housing Association** to discuss the proposal of phase 3 of the Crookfield site. To commence at 7.30 p.m.

Signed

June Lee
Clerk to the Council