

Staveley with Ings Young Persons Opportunity Scheme

The Staveley with Ings Young Persons Opportunity Scheme (SIYPOS) is a fund designed to help with the cost of extra curricular activities for children and young people who due to limited financial means would otherwise miss out on these formative opportunities. The spirit of the scheme is to provide small amounts of money to fund either a musical instrument, piece of kit, excursion contributions, initial subs or lessons for a range of out of school activities. The scheme is aimed at children and young persons who live within families at the lower end of the income and wealth scale.

Who is eligible?: anyone under the age of 18 and living within the boundaries of the Parish of Staveley with Ings.

Who can apply?: the young person receiving the funds apply themselves or a parent, teacher or club leader can apply on their behalf.

How much can be applied for?: sums up to £100 per year can be applied for per applicant.

What can be applied for: anything that may benefit the child or young person. Examples include: purchase of a musical instrument for use in lessons or a club. Purchase of sports equipment for taking part in an organised club. Subs or uniforms for scouting and guiding. Initial session or lesson fees to try out a new activity etc.

What are the criteria?: applicants should be from a family which has a household income of 60% or less of the median UK income (this equates to £17,040 for 2020 or a disposable income of less than £140 per week after housing costs).

Who administers the scheme?: Staveley with Ings Parish Council is responsible for running this scheme. The scheme is funded from donations. A panel of 3 people receive and decide on applications. These 3 panel members have signed a strict code of conduct which ensures confidentiality of applicants and awards given.

Is the scheme anonymous?: Yes. Applications will be treated in strict confidentiality. If a decision is made to award money no public announcement will be made to identify the recipient(s). Only those who specifically request to not be anonymous can be used to publicise and fundraise for the scheme.

Who can the money be paid to?: The money will be paid by cheque. It can be paid direct to a club or society etc. or direct to the applicant or their parents.

When?: The awarding panel meet approximate once a month and successful awards of money are sent out soon after.

How to apply?: Complete the application form and send it to the Parish Clerk.

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Application form

Name of applicant:

Address for correspondence:

Email address:

Age or Date of Birth:

How much are you applying for (we can grant up to £100 per person per year):

What are you applying for:

Is there any other way you could raise the money for this?

Signed (applicant):.....

Please ask a parent, teacher or club leader to sign the statement below:

I understand that the Staveley with Ings Young Persons Opportunity Scheme is funded by donations to provide opportunities to children and young persons who due to financial restrictions would otherwise miss out on life enhancing extra curricular activities. I can confirm that to the best of my knowledge the applicant meets the criteria and spirit of this scheme.

Name and position (e.g. parent/teacher)

Signed.....

Who would you like the cheque paid to?

By default all applications are treated with strict confidentiality and names will not be announced publicly. However if you are happy to have your name mentioned to help with fundraising and publicity for the scheme please let us know.

Once completed please send this form to:

Staveley with Ings Parish Clerk, 31 Wattsfield Road, Kendal, LA9 5JN

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Notes: March 2020

The awarding panel (AP) will be made up of 3 persons in addition to the clerk. The AP will meet approximately once a month to consider applications. This may coincide with Parish Plan Working Group meetings or full Parish Council Meetings. If so the AP should meet before or after the main meeting to ensure confidentiality.

All AP members including the clerk should sign the declaration below.

Criteria for the scheme:

Applicants must be under 18 and live within the parish boundaries.

Applicants must live within a household which is low income. A guide to low income is 60% of the UK median income. Some consideration to the household's disposable assets may be given as well.

The assessment as to financial eligibility is down to the AP members common sense and local knowledge. It must be born in mind that the purpose of the scheme is to provide opportunity to those young persons who due to limited financial means would otherwise miss out formative experiences which their more affluent contemporariness may benefit from.

What can the money be given for?: anything which may provide formative opportunity to the young person. Not just limited to educational activities.

How much can be give?: up to £100 per applicant per calender year.

Money for the scheme will be held in the Parish Council bank account however will be ring fenced for the sole use of this scheme. Any limited clerical costs will be met by the Parish Council or volunteers.

AP members will be volunteers and accept no payment.

The scheme will be publicised via social media, letters to schools and local clubs and societies. Only those applicants who have specifically requested so will be mentioned in any publicity by name.

Application forms will be disposed of after an award decision has been made. Anonymous notes may be made to create an annual report for the scheme.

The decision to award money will be made on a majority vote of the 3 AP members. Successful awards will be sent out to the recipient named on the application form. Unsuccessful applicants will be sent a letter informing them of the decision.

The Parish Clerk has ultimate authority on matters relating to the scheme. These notes and criteria can only be changed with the approval of a full Parish Council meeting.

Declaration for Award Panel members:

I will treat all applications to the Staveley with Ings Young Persons Scheme in strictest confidence and not mention outside of the Awards Panel meeting who has or hasn't received an award. I will not ask outside of the meeting questions relating to the financial means of the applicant's household.

Signed.....Name.....