# **Emergency Action Flow Chart**

#### **Emergency Leads**

**Contact Leads for Staveley and Ings** 

## Establish Type of Emergency and Response Required Flood, Storm , power failure

#### Establish and Open Emergency Base (Contact keyholders) Staveley Village hall Ings Village hall

# **Emergency Leads**

**Contact Volunteers for Appropriate Areas and Tasks for Staveley and Ings** 

#### Leads Confirm and Patrol areas at Risk Work with emergency services and ensure their own safety (update using mobile, radio, what's app to ensure appropriate support) Leads direct named volunteers to erect flood/road

barriers, close roads , divert traffic , etc

## **Emergency Equipment Identified**

Emergency equipment for both Staveley and Ings is identified on two separate lists. In the event of one village requiring extra equipment support without endangering the other village, the leads will confer to ensure that this done appropriately.

## **Residential Support**

As directed Named Volunteers (ENSURING THEIR OWN SAFETY) identify residents at risk or vulnerable. Offer support as required. Volunteers organise Food and drink for both volunteers and residents (bedding or accommodation if required)

## **EMERGENCY SERVICES**

THE EMERGENCY SERVICES WILL DIRECT AND SUPERVISE. All volunteers including leads will take instruction from them and not put any one at risk EMERGENCY LEADS WILL BE AWARE OF THE EMERGENCY PROCEDURE AND COMMUNICATE IF AMBER OR RED WARNINGS ARE ISSUED FOR THE AREA.

WITH THE NUMBER OF LEADS WHO MAY BE OUT OF AREA IT IS IMPORTANT TO IDENTIFY WHO IS AVAILABLE AT ANY ONE TIME .

#### **Amber Flood Warnings**

Leads will take proactive actions in both Staveley and Ings

Monitor river gauges and patrol known high risk areas Support sandbag distribution and inform vulnerable residents of preparations Prepare barriers (Ings ) and cones Lease with Emergency services and inform them of any escalating

inform them of any escalating changes

# Post Emergency Action.

Emergency leads will confirm when directed that the Emergency is over Continue to monitor flood gauges Support residents to return home when safe.

Remove barriers and cones and sand bags as required Review all equipment for loss or damage and list replacements . Leads will evaluate emergency procedure plan and modify as required